



**JOURNEY**  
OF FAITH

## Evening Facilities Supervisor

### **About us:**

For over 100 years, Journey of Faith Church has offered relevant worship and teaching, vibrant ministries for young people, and opportunities to serve others. With a desire to glorify God and expand His work, we envision our church as multigenerational, multicultural and multisite.

### **Mission and Calling:**

The Evening Facilities Supervisor will oversee and assist the cleaning crew while also completing light maintenance needs around the campus.

### **Specific Responsibilities:**

- Meet with the cleaning crew when they arrive to debrief the previous nights' work and to assign the current day's areas to clean.
- Evaluate team member overall quality of work and timeliness of duty completion.
- Remain available for employees with job related questions.
- Perform light maintenance duties (i.e. changing light bulbs, changing ballast, etc.).
- Wax the Preschool building's floors.
- Clean carpet.
- Perform other duties as assigned to ensure the grounds, building and equipment are clean, orderly and in working condition.

### **Job Qualifications:**

- Must have High School Diploma or GED equivalent.
- Minimum two years of supervision experience (with a large organization, preferred).
- Must have demonstrated experience working independently; organizing and assigning tasks; enforcing safety procedures and awareness; making judgement decisions and meeting timelines.
- Possess a high sense of urgency as it is this person's responsibility to ensure that facilities are cleaned properly and on schedule.

### **Spiritual Requirements:**

- Be a committed Jesus-follower with a lifestyle and reputation of Christian faithfulness.
- Agree with the Mission, Values and Core Beliefs of Journey of Faith Church.
- Demonstrates Christ-centered living (1 Peter 1:15-16, 1 Timothy 3:1-7; Titus 1:5-9), Honesty, confidence, teach ability, humility (Philippians 2:5-7), Patience and commitment in working with others (James 1:4).

**Reporting:**

Reports to the Facilities Director and Maintenance Supervisor.

**Time Commitment:**

Full-time, 40 hours per week

Monday-Friday, normally 3pm-11:30pm (with occasional weekends & holidays)